



ARLINGTON COUNTY, VIRGINIA
ELECTORAL BOARD
OFFICE OF VOTER REGISTRATION
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KIMBERLY PHILLIP
CHAIR
DAVID LEICHTMAN
VICE CHAIR
DOMINICK SCHIRRIPIA
SECRETARY

Arlington County Electoral Board Meeting Minutes
January 13, 2026

The Electoral Board of Arlington County met in person December 16, 2025, the meeting was called to order by Chair Dominick Schirripa at 6:01 pm. Also present were David Leichtman, Kimberly Phillip, Secretary, Gretchen Reinemeyer, Director of Elections and Alyssa Myers, Deputy Director of Elections.

Mr. Schirripa introduced Mr. Leichtman and provided an opportunity for Mr. Leichtman to introduce himself publicly.

Mr. Schirripa moved that the minutes from the December 16, 2025 board meeting, be adopted. Ms. Phillip seconded. The motion to accept the minutes was unanimously adopted.

The board heard public comments.

- Constance Potter, League of Women Voters – Alexandria & Arlington (LWV): The League will encourage use of drop boxes and mailing ballots early because of the new postal policy.
- Chris de Rosa, Arlington resident: Wished staff and board members a happy new year and expressed that she is looking forward to working with the office in 2026.

The Board reorganized pursuant to Va. Code § 24.2-106(B).

Mr. Schirripa made a motion as follows:

- Chair: Kimberly Phillip
- Vice Chair: David Leichtman
- Secretary: Dominick Schirripa

To take effect at midnight, January 14, 2026.

Ms. Phillip seconded. The motion passed.

The Board set the meeting schedule for the year. Meetings will be held the second Tuesday of each month excepting when meetings are proscribed by code, such as a required meeting the first week of February and as schedules shift during elections. Mr. Schirripa made a motion to accept this schedule. Ms. Phillip seconded. The motion passed.

Ms. Reinemeyer presented and discussed the November 2026 election report.

Electoral Board – General Registrar task delegation: Mr. Schirripa made a motion to approve the current list as it stands. Ms. Phillip seconded. Mr. Schirripa made an amended motion to move consideration of the task delegation to the February 2026 meeting. Ms. Phillip seconded. The motion carried.

Gift policy: Mr. Schirripa made a motion to make the gift policy permanent. Ms. Phillip seconded. After discussion, Mr. Schirripa made an amended motion to move consideration of the gift policy to the February 2026 meeting. Ms. Phillip seconded. The motion carried.

Special Election planning for the 39th Virginia Senate District. Public information will be posted to the website.

- February 10, 2026 at local precincts
- Early Voting takes place January 31 – February 7, 2026.
- Deadline to request ballot by mail – January 30, 2026
- Drop boxes – Aurora Hills Library, Court House and Walter Reed Community Center
- L&A Testing – tentatively scheduled for January 27, 2026 depending on when ELECT approves ballots. Notice will be emailed to each party chair.
- Post Election
 - o Canvass to convene February 10 after the polls close.
 - o Provisional ballot meeting convenes at noon February 11.
 - o Certification: February 13.

The Board discussed Early Voting hours and location. These will be posted to the website after approval.

Mr. Schirripa made a motion a motion to accept the hours and location as noted below. Mr. Leichtman seconded.

- Court House:
 - o Saturday, Jan 31: 9am-5pm
 - o Monday, Feb 2: 8am-5pm
 - o Tuesday, Feb 3: 8am-5pm
 - o Wednesday, Feb 4: 8am-5pm
 - o Thursday, Feb 5: 8am-5pm
 - o Friday, Feb 6: 8am-7pm
 - o Saturday, Feb 7: 9am-5pm

After discussion, Mr. Schirripa amended the motion to add Walter Reed as noted below. Mr. Leichtman seconded.

- Walter Reed:
 - o Friday, February 6, 2 pm to 7 pm. Thursday as an alternative if Friday is not available.
 - o Saturday, January 31 and February 7, 9:00 am to 5:00 pm

The motion passed.

The Board discussed opening the Walter Reed ballot drop box. It will be opened and noted thusly on the website.

Announcements:

- Madison: options are under consideration.
- Next meeting is February 3 at 6:00 pm.

There being no further business, Mr. Schirripa made a motion to adjourn. Ms. Phillip seconded. The motion passed.

The Board adjourned at 6:55 pm.



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GRETCHEN REINEMEYER
GENERAL REGISTRAR

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