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DOMINICK SCHIRRIPIA  
CHAIR

RICHARD SAMP  
VICE CHAIR

KIMBERLY PHILLIP  
SECRETARY

**Arlington County Electoral Board Meeting Minutes**  
**May 13, 2025**

The Electoral Board of Arlington County met on May 13, 2025, at the Arlington County Office Building, 2100 Clarendon Blvd., Room 318. The meeting was called to order by Chair Dominick Schirripa at 6:00 pm. Also present were Richard Samp, Vice Chair, Kimberly Phillip, Secretary, Gretchen Reinemeyer, Director of Elections, and Alyssa Myers, Deputy Director of Elections.

Mr. Schirripa made a motion to move into closed session pursuant to Va. Code § 2.2-3711(A)(7) and (A)(8), to consult with the Commonwealth's Attorney office regarding non-citizen voting issues. Ms. Reinemeyer and Nasir Borden, Deputy Commonwealth's Attorney were requested to be in attendance. Mr. Samp seconded. The motion passed.

The Board moved into closed session at 6:01 pm.

The Board returned from closed session at 6:28 pm.

Pursuant to Va. Code §2.2-3711(A)(19) and Va. Code §2.2-3711(A)(6), the Board came out of executive session. Mr. Schirripa made the motion for the board to come out of closed session and certify that only public business matters lawfully exempt from open meeting requirements by Virginia Law and only such public business matters as were identified in the motion convening the closed session were heard, discussed, or considered. Mr. Samp seconded. The board affirmed via roll call:

- Chair Schirripa: Aye
- Vice Chair Samp: Aye
- Secretary Phillip: Aye

Mr. Schirripa moved that the minutes from April 8, 2025, be adopted. Mr. Samp seconded. The motion to accept the minutes was unanimously adopted.

Mr. Schirripa made a motion to amend the April 8, 2025, agenda, adding an agenda item regarding public participation in the strategic plan works sessions. Mr. Samp seconded. The motion passed unanimously.

The Board heard public comment:

- Frank Lusby, Election Integrity Group
  - o Asked about the process for undeliverable ballots.

Ms. Myers presented a list of thirteen (13) individuals to the Board for appointment as Officers of Election. Mr. Schirripa made a motion to appoint the thirteen individuals for a term commencing May 13, 2025, and ending February 28, 2026. Mr. Samp seconded. The motion passed unanimously.

Mr. Schirripa made a motion to adopt a general provisional ballot log policy based on past practice, pursuant to Va. Code §24.2653.01. Ms. Phillip seconded. After discussion, Ms. Phillip made a motion to table this discussion pending further guidance from the Virginia Department of Elections (ELECT). Mr. Schirripa seconded. The motion was tabled.

Logic and accuracy testing is set for June 3, 2025, at 8:00 am. Notifications will be sent to parties that need to be notified.

Mr. Schirripa made a motion to move the June 10, 2025 meeting to June 24, 2025 at 6:00 pm. Mr. Samp seconded. The motion passed. The next meeting date is June 24, 2025, at 6:00 pm, pursuant to Va. Code §24.2-107.

#### Announcements

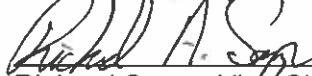
- June 17, 2025: Primary
- June 18, 2025: Canvass, Electoral Board convenes at noon – provisional ballot meeting
- June 19, 2025: Office closed
- June 23 or 24: Certification and strategic plan updates
- Congratulations to Ben Howard for his new job at the Fairfax County Office of Elections

There being no further business, Mr. Schirripa made a motion to adjourn. Mr. Samp seconded. The motion passed.

The Board adjourned at 7:13 pm.



Dominick Schirripa, Chair



Richard Samp, Vice Chair



Kimberly Phillip, Secretary