Mail, Email or Fax completed form to: Arlington Office of Elections, 2100 Clarendon Blvd, Suite 320, Arlington VA 22201, Absentee@arlingtonva.us , Fax 703-228-3659

Virginia Absentee Ballot Application Form

Print your		Last Name: First Name:
Personal Information	1	Middle Name: Suffix (sr., jr., etc.):
intormation		Birth Year (optional): Y Y Y Y Social Security # (last 4 digits required): # # # # - # # # + # # #
Permanent		Do you want to vote by mail for <u>ALL future elections</u> ? [Yes (do not complete #3) [No (skip to #3) If yes, which
Absentee	2	party primary ballots would you like to receive? If none selected, we won't send primary ballots.
Option		Democratic Party Republican Party I do not wish to receive ballots for Primary Elections.
Absentee		I want to vote an absentee ballot in the: General or Special Election Democratic Primary OR Republican Primary
Ballot for	3	Date of Election: MM / DD / YYYY in the city/county of:
One Election Address		
Where You		Address: Apt/Suite #:
Live	4	City: VA Zip Code: # # # # #
		If rural address or homeless, describe residence.
Ballot		If you chose the Permanent Absentee Option in Section 2 above, do not fill out this section.
Mailing Address if	5	Address: Apt/Suite #:
different from		City: Zip Code: # # # # Country:
above Contact		
info	6	Telephone: # # # # # # # # Inot required but helpful
(Optional)	U	Email/Fax:
Section 7 only applies to some voters. Leave blank and skip to Section 8 if none of these apply to you.		
Change of		Former Full Name:
Name/	7a	Former Address: Date Moved: MM / DD / YYYY
Address		City: State: Zip code: # # # #
Military or		If you are a military/overseas voter OR a spouse/dependent, we need to know more:
Overseas		1. Turn the form over to find your category under the Military and Overseas Section.
Voters	7b	 Print category letter code here: If applicable, last date of residency: Deliver my ballot to: Residence address from Section 4 Email address from Section 6
		Ballot mailing address from Section 5 Fax number from Section 6
Assistance with Ballot		I need assistance completing my ballot due to a disability, blindness, or an inability to read or write.
WITH BAILOT	7c	If checked, an assistance form will be sent with the Receive your ballot electronically and your general registrar will send
		ballot. you the proper envelopes to return your ballot.
Assistance		Assistant, fill in your information below and sign if applicant is unable to sign due to disability:
with this		Assistant's Full Name: Phone:
Form		Assistant's Address: Apt/Suite:
	7d	City: State: Zip code: # # # #
	7u	I swear/affirm, subject to felony penalties for making false statements pursuant to VA Code § 24.2-1016, that (1) the
		information provided in this form is true, and (2) I have written "Applicant unable to sign" on the applicant's
		signature line in Section 8.
Voter's		Assistant, sign here: Date:
Statement + Signature		I swear/affirm, subject to felony penalties for making false statements pursuant to VA Code § <u>24.2-1016</u> , that (1) the information
		provided in this form is true, (2) I am not requesting a ballot or voting in any other jurisdictions in the US, and (3) I am registered to vote in the city/county where I am applying to vote.
-	8	
		Voter, sign here (or mark if unable): X Date: MM / DD / YYYY
Office use only		1
Precinct:		District/Senate/House: Application # App accepted: Yes No
Date received:		Received by: Reason not accepted
Method received:	C	Email 🛛 Fax 🖓 Mail 🖓 In person 🖓 Other
Ballot sent by:	Г	

Virginia Absentee Ballot Application Form

Privacy Act Notice: This form requires personal information. The last four (4) digits of your Social Security Number are required. Your application will be denied if you fail to provide the last four digits of your Social Security Number or if you fail to provide any other information required to determine your qualification to vote by mail. Federal law (the Privacy Act of 1974; the Help America Vote Act of 2002) and state law (Virginia Constitution, article II, § 2; § 24.2-701, Code of Virginia; the Government Data Collection and Dissemination Practices Act) authorize collecting this information and restrict its use to official purposes only.

Instructions

How to Apply to Vote an Absentee Ballot

To vote an absentee ballot, complete this form and **submit it to your local voter registration office.** You can find the contact information for your local voter registration office through the Department of Elections' website,

https://vote.elections.virginia.gov/VoterInformation/PublicContactLookup.

If you prefer to vote in person, this form is not needed.

General Information

You can apply to vote absentee for all elections (Section 2) or for just one election (Section 3).

If you choose to vote absentee in one election, a separate form is required for each election. To apply to vote absentee in all future elections, please see the instructions for "Permanent Absentee Option (Section 2)."

Your local office must receive your application by mail, email, or fax by **5:00 pm on the eleventh (11th) day before the election**.

Ballots are available 45 days before an election. (If you register to vote in person, you must wait five days before you can have your ballot mailed to you.)

Your Personal Information (Section 1)

Provide your personal information. Your name and the last four digits of your Social Security number are required.

Permanent Absentee Option (Section 2)

If you checked the "Yes" box in Section 2, you are indicating that you wish to receive your ballot in the mail for every election in the future.

Ballots for all future elections will be sent to the address in your voter registration record. If you need your ballot sent to a different address or want to change the political party you've chosen for Primary Elections, please use form SBE-703.1C.

If you move to a new county or city, complete a new form and submit it to your new general registrar to continue receiving ballots.

If you want to receive a primary ballot, you must indicate a political party preference in Section 2. If you do not want a ballot for primary elections, please mark the last box or leave the answer to this question blank.

Absentee Ballot for One Election (Section 3)

Fill out Section 3 if you only want to receive an absentee ballot for one election. In the spaces provided, indicate for which election you would like to receive an absentee ballot (General Election, Special Election, Democratic Primary, or Republican Primary). Make sure to add the date of the election and include the county or city in which you live. By filling out Section 3, you will receive an absentee ballot only for the election you have indicated.

Address Where You Live (Section 4)

Provide the address where you live. If you have a rural address or are homeless, please describe where you live.

Warning: Intentionally voting more than once in an election or making a materially false statement on this form constitutes the crime of election fraud. Intentionally voting more than once in an election is punishable under Virginia law as a Class 6 felony and is punishable by a term of imprisonment of up to five years, or confinement in jail for not more than 12 months, and/or a fine of not more than \$2,500. Making a materially false statement on this form is punishable under Virginia law as a Class 5 felony and is punishable under Virginia law as a Class 5 felony and is punishable by a term of imprisonment of up to ten years, confinement in jail for not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than 12 months, and/or a fine of not more than \$2,500.

Ballot Mailing Address (Section 5)

Only fill out this section if

- you want to vote absentee in one election and have filled out Section 3; and
- you want your ballot mailed to a different address than the one in your voter registration record.

Your ballot can only be mailed to one of the following:

- 1. Your residence address
- 2. Your location while outside your city/county of residence
- 3. Your place of temporary confinement for illness, disability, misdemeanor conviction, or awaiting trial

Ballots cannot be forwarded or sent "in care of"/"to the attention of" another person.

Military and Overseas Voters (Section 7b)

The Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) entitles certain individuals to receive their vote by mail ballots by email or fax. If you meet one or more of the following UOCAVA voter categories, please enter the code(s) for that category in section **7b** of this form.

- A. I am an active duty merchant marine or in the armed forces.
- B. I am a spouse or dependent living with an active duty merchant marine or armed forces member.
- C. I am temporarily residing outside of the U.S. for a non-employment related reason. (Voter Registration Office: review <u>VA Code § 24.2-453</u>)

If you have given up your address permanently or have no intent to return, enter your last date of residency in section 7b, line 2.

D. I am temporarily residing outside of the U.S. for employment or a spouse or dependent living with a person temporarily residing outside of the U.S. for employment.

While UOCAVA voters may use this form, they are encouraged to use the **Federal Post Card Application (FPCA)** (which also serves as a voter registration application/update). If you do submit this Virginia Vote by Mail form (ELECT-701), it will be interpreted as a request by you to discontinue any FPCA you have previously submitted. For more information on or to obtain the FPCA, visit <u>https://www.fvap.gov/</u>.

If your ballot is being **emailed** to you, ensure you monitor your junk/spam email folders. If your ballot is being **faxed** to you, ensure you monitor your fax machine. The Department of Elections and your local voter registration office are **not** responsible for emailed or faxed ballots that are routed to a junk/spam folder or are not received by you.

Voter's Statement and Signature (Section 8)

In order for the application to be valid, you must sign the application or, if you are disabled and unable to sign, the person assisting you with filling out your application should write "Voter unable to sign" on the line and fill out Section 7d.